



English 9 Course Policies

Seven Shakespearian Sayings for the Freshman Student

To thine own self be true, and it must follow, as the night the day, thou canst not then be false to any man.

'Tis one thing to be tempted, another thing to fall.

A fool thinks himself to be wise, but a wise man knows himself to be a fool.

Be not afraid of greatness: some are born great, some achieve greatness, and some have greatness thrust upon them.

Cowards die many times before their deaths; the valiant never taste of death but once.

How poor are they that have not patience! What wound did ever heal but by degrees?

Better three hours too soon than a minute too late.

Sincerely,

William Shakespeare



MATERIALS

Textbooks Provided:

Fundamentals of Literature

Writing and Grammar 9

The Hound of the Baskervilles

Dr. Jekyll and Mr. Hyde

Additional Supplies Needed:

blue or black ink pens and pencils with erasers

red, green, or purple grading pens

three-ring notebook/notebook paper (non-spiral)

folder with pockets and brads (for writing)

COURSE CONTENT

We will be covering most of the grammar units and literature stories, some literature unit vocabulary as well as Latin stems, selected poetry, a biography, and several novels. I really try to emphasize analytical writing and thinking skills in this course, but I enjoy balancing those skills with an emphasis on creativity and stylistic design.

GRADING

This class operates on a 10 point grading scale. Grades will be based on a total number of points earned divided by a total number of points possible throughout the semester. These points will come from tests, quizzes, homework, projects, reading, poetry memorization, and a small amount of extra credit.

COURSE EXPECTATIONS

GENERAL REQUIREMENTS: *FOLLOW DIRECTIONS. FOLLOW DIRECTIONS. FOLLOW DIRECTIONS.*

1. Use **blue or black ink** for all work you turn in — except grammar assignments, your own notes, and some test forms.
2. **Staple** papers together **BEFORE** you come into the room.
3. Include your complete **first** and **last name** and **class hour** in the top **RIGHT** corner of all work.

GRAMMAR (all assignments):

1. Use correct spelling, punctuation, and capitalization.
2. Write out all answers for clarity; do **NOT ABBREVIATE** anything without permission.

WRITING:

1. If possible, **type** all papers. If not, **legible writing** is expected. If I judge the work to be illegible, I may request a new, neat copy.
2. All writing assignments must be **double-spaced**, unless I indicate otherwise.

LITERATURE:

1. On the day following any reading assignment, you may be quizzed (10-15 points).
2. Reading assignments are to be completed in their entirety in order to answer "YES" to the quiz question, "Did you completely read the assigned reading for today?"

HONESTY:

You are never to take someone else's answers or work. This includes both oral help and copying answers from someone else's paper. Friends and family may help explain material to you if necessary, and they are encouraged to help you brainstorm for writing assignment ideas, but they are not to suggest or tell you any specific answers. **You may never discuss homework, quizzes, or tests with other students, unless you have permission from me.** You will receive a **ZERO** for work that is not entirely your own.

TURNING IN WORK:

1. If you do not understand an assignment, even after studying the material, you have two options: make a guess or ask me for help. Do not assume I will accept the excuse, "I didn't understand it." You have a responsibility to make every effort to understand it by asking me for help during class, after class, via email, or the next day before class.
2. You are expected to come to class on time, with work completed and ready to turn in as soon as the bell rings.
Suggestion: MAKE A HOMEWORK "SPOT" OR FOLDER IN YOUR NOTEBOOK.
3. Daily homework will **NOT** be accepted if it is turned in late. The average homework assignment will be worth about 10-15 points, and you will receive a **zero** if it is late. Major projects and papers will receive at least **ONE LETTER GRADE OFF** each day they are late unless I indicate otherwise.
4. When you use a computer, the work must still be on time. Expect breakdowns and always have a "plan B."
5. If you are late for class or have an unexpected absence . . .
 - a. It is **YOUR** responsibility to see **me** about any make-up work **immediately** after you return to school.
 - b. If you are absent, **the work due the day you were absent is due as soon as you get back**, unless I give special permission otherwise. **The handbook states that you have as many days to make up work as you were absent.** That work is obviously work that was assigned the day or days you were gone, not work you know about before you are absent.
 - c. If there are extenuating circumstances that prevent you from getting your work done, please **bring a note from your parent or guardian** explaining the circumstance. ("Johnny came home sick and could not do last night's work. -Mrs. Smith.") No note will mean a late penalty, and extra-curricular activities and/or work responsibilities do not count as extenuating circumstances.

d. Test and quiz situations will be handled on a case-by-case basis. You must plan to stay after school to make up missing work. Lunchtime, before school, or before class are emergency options only.

6. You are expected to have work done **BEFORE you leave on cuts** unless I allow otherwise. Do not go on cuts without seeing me about your work and allowing sufficient time to complete it.

PROOFREADING POLICY: The only proofreading help allowed for this class is . . .

1) *type of error may be indicated*

2) *page of error may be indicated*

3) *frequency of error on that page may be indicated (Example: You have two spelling errors on page two.)*

It is **YOUR responsibility** to inform any proofreader of this policy.

RESPONSIBILITY: If you have any questions or concerns, you must come see me in person or contact me directly via email. You are in high school now, and I want to encourage you to act responsibly and maturely by communicating clearly and directly with your teachers and other authorities. Your parents or guardians are welcome to contact me with their questions as well, but if you have a problem, I prefer to hear from you directly, not your mom or dad. Please note that if you cannot find me in my classroom or office, you may want to knock on the door of the *Academian* room (the room with the locked door right across from our English classroom). I am one of the yearbook advisors, so I often work with the yearbook staff right after school.

I am sincerely looking forward to working with each of you this year, and you are all in my prayers.

Miss Becca Buitter

Email: bbuitter@bobjonesacademy.net

Class website: bjaenglish9.weebly.com

Courses: English 9, 9th & 10th Grade Girls' Bible, & *Academian* Advisor